

ILLINOIS STATE BOARD OF EDUCATION

PROFESSIONAL DEVELOPMENT HOURS AT CEC 2019

Here's how you claim your PDH hours for your ISBE licensure:

1) Each day, check in at the CEC PDH desk in the registration area, sign in (with your IEIN*) and pick up:

- A Verification of Professional Development Hours Form
- An Evaluation for Conference Form

2) Head to your sessions/workshops, and record all the ones you attend on the Verification of Professional Development Hours Form^

3) When you head out, come back to the PDH desk, sign out, and give CEC your completed:

- Verification of Professional Development Hours Form (make sure you've filled in your IEIN!)*
- Evaluation for Conference Form

4) CEC will verify your hours, and give you back a signed Evidence of Completion form.



^Here's what you can earn 1 hour of ISBE PDHs for:

- The general sessions on Wednesday and Thursday
- Concurrent sessions
- Town Halls, multi-presentation sessions and other special formats
- Convention workshops on Wednesday or Saturday

Exhibitor showcase sessions, business meetings, poster sessions, and social events are not eligible for PDHs.

Questions? See the PDH desk in the Registration Area.



*Need your IEIN?

Look it up on ELIS with this link (or the QR to the left!):

<https://goo.gl/Evkv9w>